



CERTIFICATE IN BUSINESS ANALYSIS

Four-day Virtual Course

ABOUT THE COURSE

Business analysis is the discovering, modelling and specification of the logical requirements of a business in order to design and build effective business solutions.

Business analysis requires specialized knowledge and skills. The process of identifying and defining business requirements is very different from applying technology to address business requirements.

Participants will gain knowledge of the best techniques and methods for gathering requirements from users and other stakeholders; develop business and data models that describe these requirements and write detailed specifications that provide an accurate blueprint for the designing, building and testing of the proposed system.

They will also learn how business analysis techniques can be related and integrated using the Architecture Framework to ensure that all the requirements are comprehensively described and correctly defined.

This course is aligned with the **International Institute of Business Analysis (IIBA®) Business Analysis Body of Knowledge (BABOK®) Version 2.0.**

Participants who complete the course and pass the course assessment will be awarded our Certificate in Business Analysis.

WHO SHOULD ATTEND

Business and Systems Analysts, Business Experts, Business Managers, Enterprise Architects, Project Leaders, Systems Development Team Members and Information Technology Professionals.

COURSE CONTENT

Module 1: Introduction to Business Analysis

- The role of the business analyst
- The Systems Development Process
- The business analysis process
- Defining the system scope
- Creating a business case

Module 2: Gathering Information

- Identifying system stakeholders
- Interviewing methods
- Using questionnaires
- Document analysis and observation
- Workshop facilitation using Joint Application Design (JAD) techniques

Module 3: Modelling the Business

- An introduction to modelling concepts
- The Architecture Framework
- Modelling data requirements
- Business process modelling
- Writing use cases
- Modelling the location dimension
- Modelling organizations, people and roles
- Analyzing business and time events
- Discovering and documenting business rules

Module 4: Preparing a Business Requirements Specification

- Functional and non-functional requirements
- The content of a business requirements specification
- Structuring the specification
- Writing the specification
- Validating and presenting the requirements
- Practical work using the methods is done throughout the course.

OUTCOME

The primary outcome of the course is to prepare comprehensive business models and a requirements specification that can be used by developers to design and build effective information systems.

DATES: 09-12 April 2024

VENUE: Viewpoint Virtual Studio

TIMES: 9:00-15:00 SAST

FEE: R 22,425.00 per delegate

REGISTRATION: Return registration form to Cathy at cathym@viewpoint.co.za

ENQUIRIES: Phone: 087 135 2507 Cell: 083 226 1588

REGISTRATION FORM

CERTIFICATE IN BUSINESS ANALYSIS - four-day course

To register please complete this form and return to cathym@viewpoint.co.za

We wish to register the following

delegates: DELEGATE 1:

Course date: _____

First Names: _____ Preferred Name: _____

Surname: _____

Cell No: _____ Email: _____

Position in Company: _____

DELEGATE 2:

Course date: _____

First Names: _____ Preferred Name: _____

Surname: _____

Cell No: _____ Email: _____

Position in Company: _____

COMPANY

Name of Company: _____

Company VAT Number: _____

Postal Address: _____

Postal Address: _____

Contact Person: _____ Tel: _____

Email: _____ Cell: _____