VIEWPOINT
TRAINING AND CONSULTING

ABPMP INTERNATIONAL | Registered Training Provider

BUSINESS PROCESS MAPPING AND MODELLING
Two-day Virtual Course

ABOUT THE COURSE

Business process mapping and modelling are essential components of **Business Process Management (BPM).** They are also central for the success of process optimisation initiatives such as the definition, improvement, redesign and automation of business processes. In this course, you will acquire the knowledge and skills to **map and model business processes** at the enterprise level as well as the detailed workflow level.

You will learn to apply the **Business Process Model and Notation Version 2.0 (BPMN 2.0)** standard. This is an internationally adopted process modelling standard that combines business-friendliness with the precision required to accurately define processes at both the business and technical level.

VIRTUAL COURSE PRESENTATION

- Presented live from our virtual studio using Zoom video conferencing
- Our experienced instructors are OMG® Certified Experts in BPM™
- You will see, hear and be able to talk to our instructors as well as ask questions live and participate in discussions
- Attend the course at your home or office – all you need is a computer and internet connection
- The course includes a practical exam which when passed you will receive a Certificate of Competency.

DATE: 04-05 June 2025
VENUE: Viewpoint Virtual Studio
TIMES: 09:00-15:00 SAST
FEES: ZAR 9,890.00 per delegate including VAT
REGISTRATION: Return registration form to
cathym@viewpoint.co.za or register online at
www.viewpoint.co.za
ENQUIRIES:
Tel: 087 135 2507 or 083 226 1588

WHO SHOULD ATTEND

Business Managers, Business Process Analysts, Business Analysts, System Analysts, Information Technology Professionals, Process Owners, Process Integrators, BPM Project Leaders, BPM Project Team Members, Quality Specialists and Compliance Officers

All those responsible for business process redesign and improvement in all industries.

COURSE CONTENT

- An introduction to Business Process Management (BPM)
- The importance of process modelling in the BPM lifecycle
- Introduction to business process
- mapping and modelling
- The benefits of process modelling
- Analyzing process components
- Eliciting process requirement
- Business process modelling concepts
- The Business Process Model and Notation Version 2.0 (BPMN) standard
- The BPMN modelling elements
- A guide to developing a clear, readable unambiguous business process map and model
- Choosing the right modelling tool
- Making your process mapping and modelling project a success

Practical hands-on exercises and case studies are given throughout the course.

REGISTRATION FORM
BUSINESS PROCESS MAPPING AND MODELLING
Two-Day Virtual Course

To register please complete this form and return to cathym@viewpoint.co.za

We wish to register the following

delegates: DELEGATE 1:

Course date: _____

First Names:_____Preferred Name: _____

Surname: _____

Cell No:_____Email: _____

Position in Company: _____

DELEGATE 2:

Course date: _____

First Names:_____Preferred Name: _____

Surname: _____

Cell No:_____Email: _____

Position in Company: _____

COMPANY

Name of Company: _____

Company VAT Number: _____

Invoicing Address: _____

_____

Contact Person:_____Tel: _____

Email:_____Cell: _____